

Phone: 250-724-7155 Fax: 250-723-0404 Email: admin@paacl.ca 3008 Second Avenue,

### JOB POSTING - EXTERNAL

#### Job Title: Residential Support Worker

#### Nature of Positions: Casual and Part Time Positions

#### Location On site Port Alberni, BC

#### **Qualifications:**

- Human/Community Service Worker Diploma or related training and/or experience working with people with intellectual disabilities in a residential setting may be considered. This position is open to all qualified individuals. This position requires union membership.
- Level 1 First Aid
- Valid Driver's Licence. Class 4 preferred.

#### **Required Skills:**

- Proven ability to support individuals who have intellectual or behavioural challenges.
- Proven ability to work effective as a team member.
- Ability to support individuals with activities of daily living such as feeding, lifts, transfers, hygiene, grooming and toileting. This may include transfer of function duties such as gastrostomy feeing, range of motion exercises, and management.
- Ability to provide care and support to individuals with medical issues.
- Demonstrated abilities to keep accurate records and read all relevant information as required in each program.
- Ability to document effectively/well and have computer competency.
- Ability to follow Associations policies, CLBC guidelines and Program procedures.
- Demonstrate the ability to support they routines of a typical household.
- Provides life skills training such as self-care, meal preparation, budgeting, banking and implement personal service plans.
- Administer and records medications in accordance with established policies and procedures. Ensures that all prescribed drugs are taken by residents according to their schedule.
- To assist physically with the care, cleanliness and maintenance of the residence and grounds.
- To be responsible for proper financial record keeping and accounting for the program funds, ie cash, receipts for charge amounts and submitting these receipts to the manager on a regular basis.
- Schedule staff for shifts as required or directed by manager.
- Co-ordinate the resident's transportation needs.

## For more information about the Port Alberni Association for Community Living please visit our website Please send a cover letter and resume to:

# <u>admin@paacl.ca</u>

or Port Alberni Association for Community Living 3008 2nd Ave., Port Alberni, B.C. V9Y 1Y9

PAACL thanks all applicants for their interest, however only those selected for an interview will be contacted.